

FMHS Theatre General Meeting Minutes, 11-14-24



President - Scott Chenault (Kate's Dad, Sr in Paws)

scotrchenault@yahoo.com

- Welcome, introductions, call to order 6:33
- Approval of October's minutes: Approved: Waneta Chenault, 2nd: Jennifer Allen
- Quick review of items that have happened:
 - "Tinker Bell" performances - fantastic show, well attended
- Upcoming Items:
 - ITS Festival on 11/20-11/23 - more information coming
 - "Murder Me Always: Holiday Edition" – 2 performances 12/9 & 12/10
 - Tickets on sale now includes dessert coffee and murder, limited seating, don't wait
 - Improv Christmas Show will be right after our 12/16 Theatre Booster Meeting
 - Get Voly Approved!!

Vice President of Productions - Purvi Thakur (Layla's Mom, Jr in Stage)

mya0604@yahoo.com

- Thanks to the Volunteers for "Tinker Bell" - thank you thank you to all the volunteers
- Volunteer sign-ups for "Murder Me Always: Holiday Edition" (shows 12/9, 12/10) will go out this week

Vice President of Fundraising - Joel Gorham (Chelsea's Dad, Soph in Studio)

joelgorham@gmail.com

- Kroger Community Rewards - get a Kroger Account, assign it to Booster Club as a Charity- then every purchase benefits the Booster club - search for KK768 - instructions in email
- Spirit nights - For Dec – Kendra Scott on 12/1- Sunday after Thanksgiving 12-2pm - percentage of all sales in that time in store will come back to Booster Club/also an online code valid for 48 hours - will be sent by email - this includes Cyber Monday!
- Major Fundraiser this year is WiddyUp - will be immediately after Hello Dolly

Vice President of Hospitality- Claudia Walbom (Sofia's Mom, Sr in Paws)

hospitalityfmhstheatre@gmail.com

- Cast / Crew party for "Murder Me Always" information will go out soon to those who volunteered to be class party parents- thank you to Tinkerbelle/Studio party parents and all the help
 - Remember to sign up for Voly Approval
- Banquet – is set for May 10th – Theme coming soon.
- "Hello, Dolly!" – Hello, Lobby! Vision presentation showing Matilda examples and then what is being planned - Peter Ortega who built Matilda lobby props will be helping again - trying to build a trolley/tram- call out for a small couch to be donated (won't be returned) - anyone?
- Vision of this years headshot walls for cast - crew - wardrobe - visuals of plan to dress up the ticket and concession tables with awnings and decorations to look more fun and professional
- Parents - please save any large sheets of styrofoam such as pieces that protect tvs etc to use for props!

Treasurer- Rebecca Reece (Madeline's Mom, Jr in Stage)

treasurerfmhstheatre@gmail.com

- Expense/income report

- Opening Balance 87,048.48
- Income 7,819.66
- Expenses 23,963.74
- Closing balance 70,904.40

Secretary- Lucy McLean (Mabel's Mom, Sr in Paws & Sasha's Mom, Soph in Stage)
fmhstheatresecretary@gmail.com

- Get proof of Voly e-mailed to FMHSTheaterSecretary@gmail.com
 - Reminder – This is our 3rd meeting of 8 that you need to attend to be eligible for a free banquet ticket.
 - Anyone not getting my emails - please let me know

Director Reports:

Mr. Lierman - Director of Paws- thank you - please help with lobby decoration/excited for parents to see ITS Showcase following this meeting

Mrs. Haley - Director of Stage & Studio Prents & Improv- thank you for Tink - was great, you def want to come and see Murder me always - it will be awesome, have dessert and get to help solve the murder

Mrs. Wilson - Costume Director-

Thespian convention - QR code to download itinerary - students already have these in Canvas -

- Highlights:
 - Wed Nov 20-Sat 23
 - Dropping at Gaylord by 4:45pm on Wednesday
 - Opening ceremony is at 5:30pm Wednesday
 - Make sure kids eat something before they go - not being fed dinner til 8pm
 - Plan for traffic with 8-10,000 students being dropped off
 - Booster club is feeding dinner on Wed and Thurs evening
 - Will receive 2 meal vouchers for lunch & dinner - menus will be given to kids
 - Responsible for feeding themselves for other meals
 - Pack lots of snacks - Food at the Gaylord is expensive
 - No breakfast included so bring something
 - There is a fridge in the room
 - Poor choices - 1 warning then sent home
 - Pick up on Saturday will be at St Francis of Assissi Church - If your child drives strongly asking if you can drive your child's car to the church parking lot then they can drive themselves home asap (make sure they have keys)
 - Will be leaving at approx 6:30
 - Carpooling is appreciated

Mr. Patterson - Director of Tech Paws and Tech Prents-

- come see Murder mystery, Hello Dolly sets have started - come see them

Other business-

Adjournment - 6:58

Next Booster Board Meeting: December 16th at 6:30pm
Improv Show to follow meeting

Visit us at :

- Facebook (www.facebook.com/FMHSTheatre)

- Instagram (www.instagram.com/fmhstheatre/)
- Theatre Department Site (www.fmhstheatre.net)

Thank you for all you do for theatre, for your child, and for all our children!

NOW ENJOY THE ITS SHOWCASE!!!!

Upcoming Dates:

November 14	6:30pm	Booster Club Meeting/ITS Showcase
November 20-23		Thespian State Festival – Gaylord
November 25-29		Holiday
December 1	TBD	Spirit Night - Kendra Scott
December 2-6		Murder Me Always Dress Rehearsals**
December 9-10		Murder Me Always Performances**
December 16	6:30pm	Booster Club Meeting
December 16	7:00	Improv Show
December 19/20		FINALS
December 23-Jan. 3		Holiday
SPRING 2025		
January 4	9-5	Hello, Dolly! Rehearsals/Work Call
January 4	9-12; 1-4	Work Call
January 7		Back to School
January 11	9-12; 1-4	Work Call
January 14	7pm	Booster Club Meeting
January 20-22		Hello, Dolly! Dress Rehearsals
January 23-26		Hello, Dolly! Performances
February 3		One Act After School Rehearsals Begin
February 6	TBD	Spirit Night - Costa Vida
February 8	9-4	One Act Play Rehearsal
February 10		Studio Cast/Crew after School Studio reh begin
February 11	7:00pm	Booster Club Meeting
February	TBA	One Act Play Clinic
February 17		Student Holiday
February 22	TBA	One Act Play Rehearsal
February 24-26		Studio 'Prent Dress Rehearsals
February 27/28		Studio Performances
March 4	TBD	Spirit Night - Craft Pies
March 4	7:00pm	Booster Club Meeting
March 6/7		End of 9 Weeks

BOLD - Event date/time has changed

Highlighted - Booster Meeting

Flower Mound High School Theatre Booster Club FY 2024

Treasurer's Report

10/08/2024 - 11/12/2024

Administration	Income	Expenses	Year to Date	Net Budget	More/-Less
Admin-Insurance	-	-	-\$555.00	-\$555.00	-
Admin-Operating Expenses	-	\$440.14	-\$864.47	-\$1,750.00	\$885.53
Admin-P.O. Box	-	-	-\$232.00	-\$232.00	-
Admin-Website Fee	-	-	-	-\$290.00	\$290.00
Admin-Dividend/Interest Income	\$34.32	-	\$75.00	\$160.00	-\$85.00
Admin-Accountant Services	-	-	-	-\$300.00	\$300.00
Admin-bank/PayPal/CC fees	-	\$0.10	-\$166.56	-\$300.00	\$133.44
Administration Totals	\$34.32	-\$440.24	-\$1,743.03	-\$3,267.00	\$1,523.97
Banquet	Income	Expenses	Year to Date	Net Budget	More/-Less
Banquet-Tickets	-	-	\$2,430.00	\$5,700.00	-\$3,270.00
Banquet-Venue, Food	-	-	-\$750.00	-\$9,500.00	\$8,750.00
Banquet-Decor	-	-	-	-\$2,000.00	\$2,000.00
Banquet-Senior Caricatures	-	-	-	-\$1,800.00	\$1,800.00
Banquet-DJ	-	-	-	-\$1,305.00	\$1,305.00
Banquet-Photographer	-	-	-	-\$300.00	\$300.00
Banquet Totals	-	-	\$1,680.00	-\$9,205.00	\$10,885.00
Concessions	Income	Expenses	Year to Date	Net Budget	More/-Less
Concessions-Department shows/general sales	\$396.00	\$60.99	\$559.01	\$2,100.00	-\$1,540.99
Concessions-Musical Concessions	-	-	-	\$2,200.00	-\$2,200.00
Concessions Totals	\$396.00	-\$60.99	\$559.01	\$4,300.00	-\$3,740.99
Department	Income	Expenses	Year to Date	Net Budget	More/-Less
Dept-Paws/Prents Production Fees	-	-	\$10,245.00	\$9,850.00	\$395.00
Dept-T-Shirts	-	-	-\$2,974.49	-\$5,500.00	\$2,525.51
Dept-Show Drowning Girls - Costumes/Props/Etc	\$200.00	\$459.98	-\$3,631.66	-\$3,500.00	-\$131.66
Dept-Show Tinkerbell - Costumes/Props/Etc	\$52.99	\$1,104.30	-\$1,605.35	-\$2,000.00	\$394.65
Dept-Show 3 Murder Me Always - Costumes/Props/Etc	-	\$192.90	-\$199.90	-\$500.00	\$300.10
Dept-Show 4 Paws - Costumes/Props/Etc	-	-	-	-\$4,000.00	\$4,000.00
Dept-Show 5 Stage - Costumes/Props/Etc	-	-	-	-\$1,500.00	\$1,500.00
Dept-Show 6 Studio - Costumes/Props/Etc	-	-	-	-\$500.00	\$500.00
Dept - Photography - Headshots, Dept Shows & OAP	-	\$375.00	-\$1,050.00	-\$2,000.00	\$950.00
Department Totals	\$252.99	-\$2,132.18	\$783.60	-\$9,650.00	\$10,433.60
Donations	Income	Expenses	Year to Date	Net Budget	More/-Less
Donations	\$154.00	-	\$515.46	\$1,000.00	-\$484.54
Donations Totals	\$154.00	-	\$515.46	\$1,000.00	-\$484.54
Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less

Fundraising	Income	Expenses	Year to Date	Net Budget	More/-Less
Fundraising-Silent Auction	-	-	-	\$2,000.00	-\$2,000.00
Fundraising-Major Fundraiser	-	-	-	\$20,000.00	-\$20,000.00
Fundraising-Improv Performances/ITS Showcase	-	-	-	-	-
Fundraising-Spirit Wear Sales	\$569.22	-	\$569.22	\$650.00	-\$80.78
Fundraising-Restaurant Spirit Nights/Kona Ice/Other	\$25.00	-	\$438.14	\$650.00	-\$211.86
Fundraising Totals	\$594.22	-	\$1,007.36	\$23,300.00	-\$22,292.64
Hospitality	Income	Expenses	Year to Date	Net Budget	More/-Less
Hospitality	-	-	-	-\$400.00	\$400.00
Hospitality Totals	-	-	-	-\$400.00	\$400.00
ITS	Income	Expenses	Year to Date	Net Budget	More/-Less
ITS - Membership Dues	-	-	\$1,425.00	\$1,450.00	-\$25.00
ITS - Convention	-	\$20,040.00	-\$7,240.00	-\$9,850.00	\$2,610.00
ITS - T-Shirts	-	-	-	-\$700.00	\$700.00
ITS - Showcase Dessert/Coffee	-	-	-	-\$250.00	\$250.00
ITS - Student Meal first night	-	-	-	-\$300.00	\$300.00
ITS - New Inductee Dues/Honor cords	-	-	-	-\$200.00	\$200.00
ITS - Meals	-	-	-	-	-
ITS - Convention items for showcases/displays	-	\$9.75	-\$9.75	-	-\$9.75
ITS Totals	-	-\$20,049.75	-\$5,824.75	-\$9,850.00	\$4,025.25
Membership	Income	Expenses	Year to Date	Net Budget	More/-Less
Membership-Booster Club Dues	-	-	\$3,375.00	\$5,550.00	-\$2,175.00
Membership Totals	-	-	\$3,375.00	\$5,550.00	-\$2,175.00
Musical	Income	Expenses	Year to Date	Net Budget	More/-Less
Musical-Production Fees	\$525.00	-	\$525.00	\$21,000.00	-\$20,475.00
Musical-Cast/Crew T-Shirts	-	-	-	-\$1,880.00	\$1,880.00
Musical-Costumes/Dry Cleaning	-	-	-	-\$4,000.00	\$4,000.00
Musical-Cast/Crew/Dir Food/Meals/- incl Dress Rehearsal	-	-	-\$69.76	-\$350.00	\$280.24
Musical-Lobby Decor	-	-	-\$28.99	-\$1,200.00	\$1,171.01
Musical-Poster Printing	-	-	-	\$500.00	-\$500.00
Musical-Props/Set	-	-	-\$71.96	-\$2,000.00	\$1,928.04
Musical-Photography	-	-	-	-\$800.00	\$800.00
Musical - Sound	-	-	-\$300.00	-\$3,250.00	\$2,950.00
Musical-Video Access Orders	-	-	-\$2,599.00	-\$2,600.00	\$1.00
Musical-Cast Party Food	-	-	-	-\$1,000.00	\$1,000.00
Musical-Cast Party Decor	-	-	-	-\$350.00	\$350.00
Musical-Pit Crew Thank you's	-	-	-	-\$250.00	\$250.00
Musical-Professional Musician Fee	-	-	-	-\$1,500.00	\$1,500.00
Musical-Kindness cards	-	-	-	-\$450.00	\$450.00
Musical Totals	\$525.00	-	-\$2,544.71	\$1,870.00	-\$4,414.71

Non-Operating	Income	Expenses	Year to Date	Net Budget	More/-Less
Non-Operating-Other	\$5,523.13	-	\$5,523.13	-	\$5,523.13
Non-Operating Totals	\$5,523.13	-	\$5,523.13	-	\$5,523.13
Programs	Income	Expenses	Year to Date	Net Budget	More/-Less
Programs-Fall/Spring Department Ads	-	-	\$5,544.00	\$4,500.00	\$1,044.00
Programs-Fall/Spring Shows Print	-	\$806.79	-\$881.79	-\$3,700.00	\$2,818.21
Programs-Musical Ads	\$70.00	-	\$70.00	\$1,500.00	-\$1,430.00
Programs-Musical Printing	-	-	-	-\$3,200.00	\$3,200.00
Programs Totals	\$70.00	-\$806.79	\$4,732.21	-\$900.00	\$5,632.21
Recognition-Seniors	Income	Expenses	Year to Date	Net Budget	More/-Less
Recognition-Sr Yearbook Ad	-	-	-	-\$500.00	\$500.00
Recognition-Seniors Totals	-	-	-	-\$500.00	\$500.00
Recognition-Teachers	Income	Expenses	Year to Date	Net Budget	More/-Less
Recog-Directors	-	-	-	-\$2,000.00	\$2,000.00
Recog-Musical-Teachers	-	-	-	-\$650.00	\$650.00
Recognition-Teachers Totals	-	-	-	-\$2,650.00	\$2,650.00
Scholarships	Income	Expenses	Year to Date	Net Budget	More/-Less
Scholarships-Graduating Seniors	-	-	-	-\$7,000.00	\$7,000.00
Scholarships Totals	-	-	-	-\$7,000.00	\$7,000.00
Socials	Income	Expenses	Year to Date	Net Budget	More/-Less
Social-Cast parties	-	\$375.23	-\$856.57	-\$1,300.00	\$443.43
Social-Middle School Madness	\$270.00	-	-\$1,186.09	-\$1,892.00	\$705.91
Social-Alumni Social	-	-	-	-\$75.00	\$75.00
Social-Back to School Party	-	-	-\$417.53	-\$825.00	\$407.47
Socials Totals	\$270.00	-\$375.23	-\$2,460.19	-\$4,092.00	\$1,631.81
Sunshine Fund	Income	Expenses	Year to Date	Net Budget	More/-Less
TBD, if needed	-	\$93.10	-\$93.10	-\$500.00	\$406.90
Sunshine Fund Totals	-	-\$93.10	-\$93.10	-\$500.00	\$406.90
UIL	Income	Expenses	Year to Date	Net Budget	More/-Less
UIL-Competition Expenses	-	-	-	-\$3,400.00	\$3,400.00
UIL Totals	-	-	-	-\$3,400.00	\$3,400.00
Miscellaneous	Income	Expenses	Year to Date	Net Budget	More/-Less
Misc. - Capital Needs/Wish List/Misc	-	-	-\$450.00	-\$4,000.00	\$3,550.00
Miscellaneous Totals	-	-	-\$450.00	-\$4,000.00	\$3,550.00
PayPal Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
PayPal Fees 1	-	-	-	-	-
PayPal Fees Totals	-	-	-	-	-
Store Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
Store - Matilda the Musical Fees	-	-	-	-	-
Store - Concessions & Gifts Fees	-	-	-	-	-

Store Fees	Income	Expenses	Year to Date	Net Budget	More/-Less
Store - Department and Booster Club Fees	-	-	-	-	-
Store - Gifts - Feast Your Brains Fees	-	-	-	-	-
Store - 2 x Additional Cast/crew t-shirts Fees	-	-	-	-	-
Store - Matilda - Concessions & Gifts Fees	-	-	-	-	-
Store - FMHS Theatre Banquet 2024 Fees	-	-	-	-	-
Store - Concessions UIL Fees	-	-	-	-	-
Store - Concessions UIL Fees 1	-	-	-	-	-
Store - FMHS tickets - Betty Lynn Buckley Awards Fees	-	-	-	-	-
Store - Gifts - Kodachrome Fees	-	-	-	-	-
Store - Cheddar Up fees	-	-	-	-	-
Store Fees Totals	-	-	-	-	-

Off Balance Sheet Item	Income	Expenses	Year to Date	Net Budget	More/-Less
Sales Tax	-	\$5.46	-\$5.46	-	-\$5.46
Off Balance Sheet Item Totals	-	-\$5.46	-\$5.46	-	-\$5.46

Grand Totals					
	\$7,819.66	-\$23,963.74	\$5,054.53	-\$19,394.00	\$24,448.53

Bank Account Balances	10/08/2024	11/12/2024	Last reconciled	Summary for the Period	
DATCU ORGANIZATION CHECKING	\$59,817.32	\$43,638.92	11/30/2024	Starting Total	\$87,048.48
DATCU REGULAR SHARES (SAVINGS)	\$27,231.16	\$27,265.48	11/30/2024	Income	\$7,819.66
PayPal Clearing Account	-	-	Never	Expenses	-\$23,963.74
Store - FMHS Theatre Booster Club/Department Fees 2024/25 Clearing Account	-	-	Never	Ending Total	\$70,904.40
Store - Program Ads - Business Clearing Account	-	-	Never		
Store - Program Ads - Students Clearing Account	-	-	Never		
Store - Donations Clearing Account	-	-	Never		
Store - Concessions & Gifts Clearing Account	-	-	Never		
Store - Hello Dolly! Musical Fees Clearing Account	-	-	Never		
Totals	\$87,048.48	\$70,904.40			

Review Reconciled Bank Statement Reports along with this Treasurer's Report to ensure its accuracy.

Submitted by:

Name: _____ Signature: _____ Date: _____